



COLMAN INFANT SCHOOL

Colman Road, Norwich, Norfolk, NR4 7AW

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Mrs J Sandford

Interim Headteacher

Ms Helen Wardale

Chair of Governors

14th June 2019

Dear Parents/Carers,

Reception Ringsfield Hall Visit

Our school visit this year will take place on **Monday 8th July**. **The coach will leave school at 9.15am, so please make sure your children arrive promptly for registration. They will return for 3.10pm.** We will be outside whatever the weather, so your children should come prepared for an active day wearing appropriate footwear (they will be walking around for a good part of the day) and must bring a coat or jacket. If the weather is sunny please ensure they have a sun-hat and have had sun protection cream applied.

A packed lunch will be required – Please do not include chocolate, fizzy drinks or drinks in glass bottles. Children may obtain a packed lunch from school. Please indicate on the slip below if you would like your child to have one.

It will be necessary to ask for a voluntary donation of £9.00 for each child. Whilst no child will be excluded from the visit because they have not paid, if insufficient money is collected the visit may have to be cancelled. There is no need for your child to bring spending money as there will be no opportunity to use it.

Please complete and return the slip together with the contribution in a sealed envelope to the school office with your child's name and class on the front by Friday 21st June. Unfortunately due to bank charges we are unable to accept cheques.

Yours sincerely,

Mrs H French
Miss L Clasper
Class Teachers

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COLMAN INFANT SCHOOL Reception Ringsfield Hall Visit

I give permission for my child inclass to go to **Ringsfield Hall on Monday 8th July.**

I enclose a voluntary contribution of £9.00

I require a school packed lunch for my child

YES

NO

(Please circle)

Signed: Parent/Carer