



COLMAN INFANT SCHOOL

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Mr John Ladd
Chair of Governors

Newsletter – Number 2

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Dear Parents and Carers,

The children have really settled well into their new routines and are already demonstrating strong behaviours for learning. The school is really busy and there is an excited buzz in the classrooms each day!

Volunteers in school

If you would like to support the school and can commit to a regular time each week then we would love to hear from you. This could be in the form of listening to readers or practising key skills with individual children. I know that a number of interested parents/ carers have already made enquiries - if you are interested then please do contact the office again just to confirm. In order to become a volunteer you will need to complete a DBS check with Mrs Trotter in the office which can take between 30-60 minutes to complete.

Midday Supervisor Vacancies/Part Time

We currently have vacant/part time positions to assist the children around lunchtime, if you feel that you would be interested then please collect an application form from the school office. If you would be interested, but do not feel that you could commit to every lunchtime, then it may be possible for you to be used on a part time or on a temporary basis to cover staff absence etc.

Absence

Could I please remind all parents that any occasions of absence must be reported directly to the office so that we can ensure that the registers are completed accurately - as this will have an impact upon your child's yearly attendance.

School Meals

This is just to make sure that every parent/ carer knows that every child within Colman Infant School is entitled to a free school meal - in 2014 the Government launched Universal Infant Free Schools Meals in which all Reception, Year 1 and Year 2 children were entitled to a free school meal paid for by the Government.

All our meals are provided by Norse Catering Services, from our own school kitchen catering also for the Junior and Clare School. Please refer to their website for any further information:

<http://norsecatering.co.uk/primary-school-catering/>

School Meals Order Forms

From Monday 8th October, parents will not need to pre-order jacket potatoes or meals via the school office on a Monday morning.

Please make sure that the class teacher/ teaching assistant / or your child knows the child's choice each morning in the classroom. This is recorded in the lunch register every morning.

If you would like to select the options for a whole week then please do feel free to complete a form at the school office.

Support for the school and children

Just to confuse things..... For every child whose family receives any of the benefits below **and** completes a form from the office - the school will receive an additional £ 1320 per child to support the learners within the school. This used to be called 'free school meals' but is now referred to as Pupil Premium.

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support from NASS (National Asylum Support Service) under part 6 of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (with no Working Tax Credit) with an annual gross income of no more than £16,190
- Working Tax Credit run-on
- Universal Credit

Pupil Premium funding is very important to the school so please do fill in the form if you and our family are eligible. Forms are available from the school office.

Parent Support Advisor

Just to remind you we have a PSA - Geraldine Preston.

Geraldine can be contacted by e-mail at gpreston@colmanjunior.norfolk.sch.uk or mobile **07795 225289**.

Geraldine holds a regular coffee morning at the POD on Thursday mornings after drop off. (The POD is the very modern looking building behind the Junior School).

Reminder about safety around the school site:

Please note that any children using the school's playing field, playground or play equipment before 8.50am and after 3.10pm do so at their own risk as they are not being supervised by school staff and remain under the responsibility of the parent and carer.

In the afternoon the school pedestrian gates will be open from 3.00pm and will be locked at 4.00pm. If you require access to the school, for example to collect children from afterschool clubs etc then please do so via the front entrance area as the school external doors will be locked at 3.30pm so that teaching staff and school cleaners can carry out their duties.

Friday Celebration Assembly

We will continue to hold our weekly Celebration Assembly on Fridays in which children from each class will receive a certificate for their great behaviour/learning during that week. If your child will be receiving a certificate you will be invited to attend the Assembly by letter on Thursday from your child's class teacher. (Reception children will be joining the Assembly very soon!)

We will also be sending out 'green cards' home that will highlight exceptional positive behaviour/learning throughout the week - which is part of our whole school behaviour management traffic light system. If you would like to know more then please speak to your child's class teacher.

Many thanks for your continued support.

Mr M Gamble
Head teacher