

Colman Infant School

ICT code of conduct for pupils



These rules have been written to make sure that you stay safe when using computers and other ICT equipment in school. By using ICT equipment in school, you have agreed to follow these rules.

Your teacher will talk to you about these rules before you take them home to talk through with your parents. Your parent will then sign the form if they are happy that you understand these rules and will return the form to your teacher.

If you have any questions, please ask your teacher or Miss Barber/Mrs Norman (e-safety coordinators).

At school,

- I should feel safe when using equipment or the internet.
- I will be careful when using or carrying equipment.
- I will only use the equipment and programmes I have been asked to use by the teacher.
- I will follow instructions for using equipment carefully.
- I will only logon using my username and password.
- I will keep my password secret, but I can tell my family.
- I will remember to log off computers when I have finished using them.
- I will only print when the teacher has said I can.
- I will think carefully about the comments and information that I share online.
- I will be safe when using the internet by only using a search engine when a teacher has asked me to and is watching me. (The internet is filtered at school)
- I will tell a teacher if I see something that I don't like.

We have discussed these rules and understand the importance of keeping them.

Signed: _____ (child)

Signed: _____ (parent)

Class: _____ Date: _____